

WEST MUSKINGUM SCHOOLS
OPEN ENROLLMENT APPLICATION
Applications accepted beginning March 1, 2019

(2019-2020 School Year)

Today's Date _____ Grade Level for 2019-2020 School Year _____

Student's Name _____ Birthdate ____/____/____

Parent/Guardian's Name _____ Phone Number _____

Address Where Student Resides _____ City _____ Zip _____

Do you currently attend West Muskingum through open enrollment? YES NO

School District Student Currently Attends _____

School District Where Student Resides _____

Student Receives Special Education Services YES NO Student has a 504 Plan YES NO

*(NEW APPLICANTS ONLY - If yes, a copy of the student's current IEP and ETR or 504 Plan **is required** with application.)*

School Requested WMHS (9-12) WMMS (5-8) West Muskingum Elementary (K-4)

Has the applicant been expelled? YES NO Has the applicant been suspended? YES NO

Is the student a foster child or ward of the court? YES NO *(If yes, court documents must be attached)*

Number of total credits earned at the end of last school year (high school only): _____

CURRENT STUDENTS: Return application to your building principal.

NEW APPLICANTS: Return application to: West Muskingum Schools, 4880 West Pike, Zanesville, OH 43701, or fax it to 740-455-4063.

I certify that all information contained in this application is true and complete, and I understand that the falsification of any of the above information will void this application and/or the enrollment of my child in the West Muskingum Local School District.

Parent/Guardian Signature _____ Date _____

**(Applications WILL NOT be considered until required paperwork has been submitted,
IEP/ETR, 504 Plan, transcript, report card, court document, when applicable.)**

FOR OFFICE USE ONLY

Date Received: _____ Received by: _____

_____ Approved _____ Denied Reason Denied: _____

Building Principal Signature: _____ Date: _____

KEEP THIS SHEET FOR YOUR RECORDS

WEST MUSKINGUM LOCAL SCHOOL DISTRICT

Parent Information on Open Enrollment

1. The application for open enrollment must be submitted on the official school district Open Enrollment Form.
2. **Applications must be submitted for each student separately and on an annual basis.**
CURRENT STUDENTS: Return application to the building principal.
NEW APPLICANTS: Return the application to: West Muskingum Schools, 4880 West Pike, Zanesville, OH 43701.
3. Approval of students for open enrollment is at the discretion of the superintendent in accordance with the district's policies and administrative regulations.
4. The West Muskingum Local School District is not responsible for transportation of students participating in Open Enrollment, unless it is deemed practical and reasonable by the superintendent or a designee.
5. Any falsification of information on the application form will render the application and/or enrollment null and void.
6. Once your child is approved as an open enrollment student with the West Muskingum Local School District, PARENTS MUST contact their school district of residence and provide enrollment information to that district.

OPEN ENROLLMENT TIMELINE

Applications Available: Beginning March 1 of each year

Approval letters will be mailed by July 1 of each year (or as soon as can be determined, with the exception of kindergarten. Parents of kindergartners should also register in their district of residence).